

WORK PLACEMENT APPLICATION FORM



If you need any assistance with completing this form or for further information, please contact us at 0191 265 5510

Role: Event assistant

| |
|-----------------------------------|
| Requested Placement Dates: |
|-----------------------------------|

Our work experience placements generally last 5 consecutive days during which the participant attends the majority of our public events taking place at the observatory. Work involves helping with set up, ushering guests, making hot drinks and other tasks as required. Please note the location is remote, events take place late at night and participants have to arrange their own transport.

Your details

| | | |
|---------------------------------|---------------------|----------------------|
| First Name: _____ | Surname: _____ | Gender: _____ |
| Address: _____ _____ | | |
| Telephone: _____ | Mobile: _____ | Date of Birth: _____ |
| Email: _____ | | |
| Emergency Contact: _____ | Relationship: _____ | |
| Emergency Contact Tel No: _____ | | |

School Details

| | |
|-----------------------|-----------------|
| Name of School: _____ | Tel: No: _____ |
| School Contact: _____ | Position: _____ |
| School Yr: _____ | Subjects: _____ |

Availability

When available: *please select the times that you are available*

| | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|----------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------|
| 5pm-7pm | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Evening | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Late Eve | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

KO is open 7 days a week and offers late evening sessions, please be aware that some sessions finish very late. The calendar on our website (www.kielderobservatory.org/our-events) shows event timings for each date and also lists any additional family events we may be running.

General Information

What you wish to gain from your work experience with us?

Training & Work Experience

Have you done any work (paid or voluntary) or training, which may be relevant to the role you're applying for?

Medical Information

Please let us know if you have any medical conditions that we need to be aware about:

Final Steps

Please sign the form to indicate that you are happy to provide this information to apply for a work experience role with us.

Signature: _____ Date: _____

Parent Authorisation

Please sign below to indicate that you are happy for _____ to complete their work experience at the Kielder Observatory as detailed in this application form.

Signature: _____ Date: _____

Name: _____ Relationship: _____