

KOAS Reference Request Form

References

Please give below the name and contact details of two people who may be asked to act as referees for you. They will be expected to have authoritative and personal knowledge of your professional achievements / competencies.

The referees will be approached only if you are invited for interview. If you do not want referees to be contacted at that stage, please make your wishes clear when you complete this form. However, any offer of employment made will be subject to satisfactory references.

Referee 1

Name:

Organisation and job title:

In what capacity and over what time period has the individual known you?

Telephone number:

Email address:

Referee 2

Name:

Organisation and job title:

In what capacity and over what time period has the individual known you?

Telephone number:

Email address: